



FORWARD PLAN

14 January 2014 - 14 May 2014

Produced By:

**Democratic Services
City of York Council
Guildhall
York
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CABINET FORWARD PLAN

What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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FORWARD PLAN ITEM

Meeting: Cabinet Member for Crime & Stronger Communities

Meeting Date: Between 01/01/14 and 31/01/14
Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; People and organisations; Employment, jobs and careers; Legal; Constitution; Crime & Disorder

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: The Primary Authority Principle

Description: Purpose of Report: To inform the Cabinet Member of the Primary Authority Principle and how the City of York Council's Public Protection and businesses in the City may benefit from its implementation.

Wards Affected: The Cabinet Member is asked to approve the implementation of the Primary Authority Principle.
All Wards

Report Writer:
Lead Member: Cabinet Member for Crime & Stronger Communities
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Matthew Boxall, Helen Howlett

Deadline for Report:

matthew.boxall@york.gov.uk, helen.howlett@york.gov.uk

Implications C&C,Financial,Legal

Level of Risk: 01-03 Acceptable
Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author Matthew Boxall
matthew.boxall@york.gov.uk Tel: 01904 551528

Process: Contact Report Author Matthew Boxall
matthew.boxall@york.gov.uk Tel: 01904 551528

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

17/02/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Crime & Stronger Communities

Meeting Date: Between 01/01/14 and 31/01/14
Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Health, well-being and care; Public order, justice and rights; Life in the community; Business and industry; Legal; Crime & Disorder; Health

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Sales of age restricted products

Description: Purpose of Report: To inform the Cabinet Member of the work undertaken by City of York Council (CYC) Trading Standards service to prevent the illegal sales of age-restricted products. To seek the required approval for the programme of action for the next 12 months regarding the enforcement of tobacco and spray paint.

Wards Affected: The Cabinet Member is asked to note the report and adopt the programme of enforcement action for the next 12 months.
All Wards

Report Writer:
Lead Member: Cabinet Member for Crime & Stronger Communities
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Matthew Boxall

Deadline for Report:

matthew.boxall@york.gov.uk

Implications C&C,Legal

Level of Risk: 01-03 Acceptable
Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author Matthew Boxall
matthew.boxall@york.gov.uk Tel: 01904 551528

Process: Contact Report Author Matthew Boxall
matthew.boxall@york.gov.uk Tel: 01904 551528

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

17/02/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Leisure, Culture & Tourism

Meeting Date: Between 01/01/14 and 31/01/14 **Keyword:**

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Tour de France: York's 100 Day Cultural Festival Programme

Description: Purpose of Report: To approve the outline programme for York's 100 day cultural festival outline programme.

The Cabinet Member is asked to agree the principles for the festival programme and comment and agree initial ideas.

Wards Affected:

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Leisure, Culture & Tourism

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Gill Cooper, Head of Culture, Tourism and City Centre

gill.cooper@york.gov.uk

Implications Equalities

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact report author
Gill Cooper - 01904 554671 gill.cooper@york.gov.uk

Process: Contact report author
Gill Cooper - 01904 554671 gill.cooper@york.gov.uk

Consultees: Contact report author

Background Documents: York F14 Programme Report
York F14 Draft Programme - Annex 1
York F14 Budget 2014 - Annex 2 (2)

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/02/14

FORWARD PLAN ITEM

Meeting: Decision Session - Cabinet Member for Education, Children and Young People's Services

Cabinet Member for Education, Children and Young People's Services

Meeting Date: 15/01/13 **Keyword:** Budget; Legal; Education

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Review of Home to School Transport Policy

Description: Purpose of Report: The report will consider and review the council's home to school transport policy and will be making recommendations to amend the policy to take into account changes to local authority budgets, and the discretionary and statutory responsibilities of the local authority with regard to school transport.

The Cabinet Member will be asked to consider making changes to current transport policy in light of the council's statutory duty and reductions in funding available.

A decision on this item will take place on Thursday 12 December 2013 to allow for further consultation to take place.

This report will now be considered by the Cabinet Member at a public decision session on 15 January 2013 in order to allow further time for consultation.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Education, Children and Young People's Services

Lead Director: Director of Education, Skills & Children's Services

Contact Details: Mark Ellis

mark.ellis@york.gov.uk

Implications Equalities, Financial, Legal

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: By email to the report author.

Process: Consultation with all schools and governing bodies and diocesan authorities.

Consultation with post 16 education providers and SEN Parents group regarding home to school/college transport for SEN pupils/students

Consultees: Schools, post 16 education providers, SEN parents/carers group

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/02/14

FORWARD PLAN ITEM

Meeting: Decision Session - Cabinet Member for Transport, Planning & Sustainability

Cabinet Member for Transport Planning & Sustainability

Meeting Date: 16/01/14

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Presenting ResPark petition from residents of Sails Drive estate

Description: Purpose of Report: To present the petition from residents of Sails Drive estate whilst being mindful of extraneous surveys associated with University department/expansion plan.

The Cabinet Member is asked to review the existing situation and circumstances and provide a judgement on the way forward.

This report has been slipped to the public decision scheduled for 16 January 2014 meeting as officers are awaiting the outcome of the University of York surveys before taking this report forward.

Wards Affected: Hull Road Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Transport Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Stephen Hockley

stephen.hockley@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations: Please contact report author Stephen Hockley.
Tel No. 01904 551330; email:
stephen.hockley@york.gov.uk

Process: Please contact report author Stephen Hockley
Tel No. 01904 551330; email: stephen.hockley@york.gov.uk

Consultees: Please contact report author Stephen Hockley

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

17/02/14

FORWARD PLAN ITEM

Meeting: Decision Session - Cabinet Member for Transport, Planning & Sustainability

Cabinet Member for Transport Planning & Sustainability

Meeting Date: 16/01/14

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Clarence Street Bus Lane

Description: Purpose of Report: To present information about the Clarence Street Bus Lane scheme. The report will summarise responses from the consultation exercise about the bus lane and will present information on construction costs, timescales and key risks in the form of the project plan.

The Cabinet Member is asked to approve construction of the bus lane to the specification laid out in the report.

This item has been slipped to the 16 January public decision session to allow refinement of the scheme using data collected on traffic flows after the restriction on Lendal Bridge.

Wards Affected: Clifton Ward; Guildhall Ward; Haxby & Wigginton Ward; Huntington & New Earswick Ward; Strensall Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Transport Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Julian Ridge

julian.ridge@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Please contact Julian Ridge via email
julian.ridge@york.gov.uk or Tel No. 01904 552435.

Process: Please contact Julian Ridge via email julian.ridge@york.gov.uk or
Tel No. 01904 552435.

Consultees: Please contact Julian Ridge via email julian.ridge@york.gov.uk or
Tel No. 01904 552435.

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

17/02/14

FORWARD PLAN ITEM

Meeting: Decision Session - Cabinet Member for Transport, Planning & Sustainability

Cabinet Member for Transport Planning & Sustainability

Meeting Date: 16/01/14

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: City of York Council, North Yorkshire County Council and North York Moors National Park Minerals and Waste Joint Plan

Description: Purpose of report: As a Waste and Minerals Planning Authority, it is the authority's statutory duty to address these issues in York. City of York Council is producing a Joint Plan with North Yorkshire County Council and North Yorks Moors National Park as the minerals and waste issues are cross boundary and it makes financial sense to share the costly process of plan preparation including an examination.

The Cabinet Member is asked to approve the Joint Plan Issues and Options document for public consultation in January 2014. As this item is not a 'key decision' it will now be considered by the Cabinet Member. The full completion of the Plan will be considered by Cabinet.

This report has been slipped as the necessary information, which is key in formulating the Minerals Waste Joint Plan and taking this report forward, will not be available until late December. The report will now be considered at the public decision session scheduled for 16 January 2014.

Wards Affected: All Wards

Report Writer: Rebecca Harrison **Deadline for Report:** Before 03/01/14

Lead Member: Cabinet Member for Transport Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Rebecca Harrison

rebecca.harrison@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact report author Rebecca Harrison on tel no. 01904 551667 or email: rebecca.harrison@york.gov.uk.

Process: A six week consultation period is due to start in January/February 2014. If you require further information please contact report author Rebecca Harrison on tel no. 01904 551667 or email: rebecca.harrison@york.gov.uk.

Consultees: Please contact report author Rebecca Harrison on tel no. 01904 551667 or email: rebecca.harrison@york.gov.uk.

Background Documents: City of York Council, North Yorkshire County Council and North York Moors National Park Minerals and Waste Joint Plan

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/02/14

FORWARD PLAN ITEM

Meeting: Cabinet Leader

Meeting Date: 20/01/14

Keyword: People and organisations;
Employment, jobs and
careers; Budget

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Extending the Living Wage to Casual Workers

Description: Purpose of Report: To seek approval to pay the Living Wage to casual staff from 1 December 2013 to March 2014.

The Cabinet Leader is asked to consider and approve the above proposal.

An early decision is needed to ensure timely pay and minimise backdating. It is considered that February Cabinet is too far ahead and it will also ensure synergy with City of York Trading Ltd activity.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Cabinet Leader, Cabinet Member for Finance, Performance & Customer Service

Lead Director:

Director of Customer & Business Support Services

Contact Details:

Pauline Stuchfield, Assistant Director Customers and People

pauline.stuchfield@york.gov.uk

Implications

Financial,Resources,Legal

Level of Risk:

09-15 Constant
monitoring required

Reason Key:

Making Representations:

Please contact Report Author

Process:

Please contact Report Author

Consultees:

Unison

Background Documents:

draft Urgency Notice updated 10 Jan 2014
Notice - Consideration of items in private - Extending the
Living Wage to Casual Workers

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

17/02/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Finance, Performance & Customer Service

Meeting Date: Between 01/02/14 and 28/02/14 **Keyword:**

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Lease to Manor School

Description: Purpose of Report: To grant a long lease to Manor CE School of land acquired for the purpose of creating additional playing fields adjacent to the school.

The Cabinet Member is asked to agree to grant a 150 year lease.

This item was slipped to allow more time to negotiate the lease. This item slipped to September as Manor School were not in a position to proceed. It was then slipped to an October decision because officers were awaiting Manor School's decision. This item was then slipped to a November decision because officers were still awaiting Manor School's decision. This item has now slipped to a January 2013 decision because Manor School is not yet in a position to proceed. The decision has now been delayed until March as officers are still awaiting Manor School's decision. The report has now been deferred until May for the same reason. This item has slipped to a July decision to allow time to draw up the lease.

This item has been slipped to a October decision as officers are still awaiting Manor School's decision.

This item has been slipped to a November decision as officers are awaiting planning permission.

This decision has now been deferred until February 2014 for the same reason.

Wards Affected: Rural West York Ward

Report Writer: **Deadline for Report:**

Lead Member: Councillor Dafydd Williams

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Vicky Japes, Philip Callow

vicky.japes@york.gov.uk, philip.callow@york.gov.uk

Implications Legal,Property

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Authors:
Philip Callow, Head of Asset and Property

Management, Tel: 01904 553360 Email:
philip.callow@york.gov.uk and Vicky Japes, Senior
Sport & Active Leisure Officer (Policy & Planning), Tel:
01904 553382 Email: vicky.japes@york.gov.uk.

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: City of York Capital Programme 201112
Committee Report for Lease to Manor School

Call-In

If this item is called-in, it will be considered by the 17/03/14
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Cabinet Member for Health, Housing and Adult Social Services

Meeting Date: Between 01/02/14 and 28/02/14 **Keyword:** Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Proposal to stop the Golden Goodbye Scheme

Description: Purpose of Report: The council currently have an incentive scheme for tenants to give notice when ending their tenancy and leave the property in good order and with no arrears. The scheme has proved ineffective and the proposal is to stop the scheme.

The Cabinet Member is asked to agree to stop the scheme.

This decision will now be made during February 2014 to allow more work to be done on the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Health, Housing and Adult Social Services

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Tom Brittain, Housing Operations Manager - City Team

tom.brittain@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/03/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Health, Housing and Adult Social Services

Meeting Date: Between 01/02/14 and 28/02/14
Keyword: Be significant in terms of its effects on communities; Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Standby and Call Out

Description: Purpose of Report: To assess and improve the standby service to undertake necessary works only during the out of hours period. It also introduces the role of Duty Officer to provide supervisory support out of hours whilst providing savings to the service.

The Cabinet Member is asked to consider the report and decide whether to support the introduction of Duty Officer, necessary works only and savings to the service or maintain the status quo.

This decision has been deferred until February 2014 to ensure that the role of duty officer is included in job descriptions and to consult formally with input from HR.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Health, Housing and Adult Social Services

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Sharon Brookes, Head of Building Services

Tel: 01904 553095

sharon.brookes@york.gov.uk

Implications: Resources

Level of Risk: 01-03 Acceptable
Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/03/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Leisure, Culture & Tourism

Meeting Date: Between 01/02/14 and 28/02/14 **Keyword:**

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Bid to the Nesta "Rethinking Parks" Programme

Description: Purpose of Report: To approve a bid to the Nesta "Rethinking Parks" programme. In partnership with the Heritage Lottery Fund and the Big Lottery Fund this programme aims to support innovation that enhances the accessibility and sustainability of parks. Any bid would be submitted in February.

Cabinet Member is asked: To agree the focus of a York bid.

Wards Affected:

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Leisure, Culture & Tourism

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Dave Meigh

dave.meigh@york.gov.uk

Implications Financial,Property

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author - Dave Meigh 01904 553386
dave.meigh@york.gov.uk

Process: N/A

Consultees: Contact Report Author - Dave Meigh 01904 553386
dave.meigh@york.gov.uk

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/03/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport Planning & Sustainability

Meeting Date: Between 01/02/14 and 28/02/14 **Keyword:**

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: High Speed Rail : Investing in Britain's Future - City of York Council's response

Description: Purpose of Report: To inform the Cabinet Member of the Council's response to the Government's consultation on the High Speed 2 route from the West Midlands to Manchester, Leeds and beyond as submitted by the stated deadline of 31 January 2014.

The Cabinet Member is asked to note the response to the consultation.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Transport Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Ian Stokes, Team Leader

ian.stokes@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Please contact report author Ian Stokes, tel no. 01904 551429 or email ian.stokes@york.gov.uk

Process: Please contact report author Ian Stokes, tel no. 01904 551429 or email ian.stokes@york.gov.uk

Consultees: Please contact report author Ian Stokes, tel no. 01904 551429 or email ian.stokes@york.gov.uk

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/03/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Health, Housing and Adult Social Services

Meeting Date: 03/02/14

Keyword: Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Warden Call Charge - Increase to Council Tenants

Description: Purpose of Report: To ask the Cabinet Member to increase the Warden Call charge to reflect the cost of the service.

Wards Affected: Cabinet Member is asked to increase the charge for the service. Clifton Ward; Derwent Ward; Dringhouses & Woodthorpe Ward; Fulford Ward; Heworth Ward; Micklegate Ward; Westfield Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Health, Housing and Adult Social Services

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Louise Waltham

louise.waltham@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Contact Report Author Louise Waltham on 01904 551680 or louise.waltham@york.gov.uk

Process: Contact Report Author Louise Waltham on 01904 551680 or louise.waltham@york.gov.uk

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/02/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 11/02/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Contract with the Community Benefit Society for Libraries and Archive Services

Description: Purpose of Report: This report asks the Cabinet to agree the heads of terms with Explore Libraries and Archive Mutual for operation of the Council's libraries and archive services.

Members are asked to agree the heads of terms of the contract for operation of the service from 1 April, 2014.

This item has been deferred from the November 2013 to February 2014 Cabinet meeting in order to fit in with the Community Benefit Society's Implementation Plan.

Wards Affected: All Wards

Report Writer:

Deadline for Report: Before 30/01/14

Lead Member: Cabinet Member for Leisure, Culture & Tourism

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications Legal

Level of Risk: 04-08 Regular monitoring required

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees:

Background Documents: Contract with the Community Benefit Society for Libraries and Archive Services

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/02/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 11/02/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; People and organisations; Government, politics and public administration; Budget

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Transformation Programme

Description: Purpose of Report: The report will describe a transformation programme for the council.

Wards Affected: Members are asked to approve the initiation of the programme.
All Wards

Report Writer: Stewart Halliday **Deadline for Report:** Before 30/01/14

Lead Member: Cabinet Leader, Councillor Dafydd Williams

Lead Director: Chief Executive

Contact Details: Stewart Halliday

stewart.halliday@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees:

Background Documents: Transformation Programme

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/02/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 11/02/14

Keyword: Budget

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Capital Programme Monitor 3 2013/14

Description: Purpose of Report: To provide members with an update on the capital programme.

Members are asked to note the issues and approve any adjustments as required.

Wards Affected: All Wards

Report Writer:

Deadline for Report: Before 30/01/14

Lead Member: Councillor Dafydd Williams

Lead Director: Director of Customer & Business Support Services

Contact Details: Ross Brown

ross.brown@york.gov.uk

Implications: Financial

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Capital Programme Monitor 3 2013/14

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/02/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 11/02/14

Keyword: Budget

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Financial Strategy 2014/15 to 2018/19

Description: Purpose of Report: To provide Members with an overview of the 5 year finance strategy.

Members are asked to note the issues and recommend the budget to Full Council.

Wards Affected: All Wards

Report Writer:

Deadline for Report: Before 30/01/14

Lead Member: Councillor Dafydd Williams

Lead Director: Director of Customer & Business Support Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications: Financial

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Financial Strategy 2014/15 to 2018/19

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/02/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 11/02/14

Keyword: Business and industry

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Capital Programme Budget 2014/15 - 2018/19

Description: Purpose of Report: To provide Members with an overview of the proposed 5 year capital programme.

Members are asked to note the issues and recommend the budget to Full Council.

Wards Affected: All Wards

Report Writer:

Deadline for Report: Before 30/01/14

Lead Member: Councillor Dafydd Williams

Lead Director: Director of Customer & Business Support Services

Contact Details: Ross Brown

ross.brown@york.gov.uk

Implications: Financial

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Capital Programme Budget 2014/15 - 2018/19

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/02/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 11/02/14

Keyword: Budget

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Treasury Management Strategy and Prudential indicators 2014/15

Description: Purpose of Report: To approve the 2014/15 treasury management strategy.

Members are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

Wards Affected: All Wards

Report Writer:

Deadline for Report: Before 30/01/14

Lead Member: Councillor Dafydd Williams

Lead Director: Director of Customer & Business Support Services

Contact Details: Ross Brown

ross.brown@york.gov.uk

Implications: Financial

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Treasury Management Strategy and Prudential indicators 2014/15

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/02/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 11/02/14

Keyword: Budget

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Q3 Finance Monitor 2013/14

Description: Purpose of Report: To provide Members with an update on the 2013/14 finance and performance information.

Wards Affected: Members are asked to note the issues.
All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** Before 30/01/14

Lead Member: Councillor Dafydd Williams

Lead Director: Director of Customer & Business Support Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Contact Report Author, debbie.mitchell@york.gov.uk,
Tel: 01904 554161

Process: Contact Report Author

Consultees:

Background Documents: Q3 Finance & Performance monitor 2013/14

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

17/02/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Environmental Services

Meeting Date: 27/02/14

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Litter Policy

Description: Purpose of Report: To present a policy concerning the prevention and management of litter in the City. It will cover all relevant aspects including street cleansing, litter bins, education, prevention, supporting community action through Smarter York, and enforcement.

The Cabinet Member will be asked to comment on and approve the policy.

This decision will now be taken by the Cabinet Member at a public decision session to be held on 27 February 2014.

Wards Affected:

Report Writer:

Deadline for Report:

Lead Member:

Cabinet Member for Environmental Services

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Russell Stone

russell.stone@york.gov.uk

Implications

M&C

Level of Risk:

01-03 Acceptable

Reason Key:

Making Representations:

Contact Report Author

Process:

Contact report author

russell.stone@york.gov.uk 01904 553108

Consultees:

N/A

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/03/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Health, Housing and Adult Social Services

Meeting Date: Between 01/03/14 and 31/03/14
Keyword: Be significant in terms of its effects on communities;
Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Parking Enforcement on Council Estates

Description: Purpose of Report: To approve parking enforcement measures on council housing land extending the existing pilot. The Cabinet Member is asked to approve parking enforcement measures on council housing land.

This decision will now be taken during January 2014 as further changes are required to the report.

This decision will now be taken during March 2014 to allow more work to be done on the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Health, Housing and Adult Social Services

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Denis Southall

denis.southall@york.gov.uk

Implications C&C

Level of Risk: 01-03 Acceptable
Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/04/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Crime & Stronger Communities

Meeting Date: Between 01/03/14 and 31/03/14 **Keyword:**

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Refresh of the York Compact

Description: Purpose of Report: To agree to a refresh of the York Compact. The Cabinet Member is asked to agree to a refresh of the York Compact, sign up to it and commend it to other organisations to sign up.

This item has been deferred to a November decision to allow more time for finalising details with York CVS (Council for Voluntary Service).

This decision will now be taken during January 2014 as officers are currently waiting for the compact document from York CVS. This decision has been deferred to March 2014 to allow for further information from York CVS.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Crime & Stronger Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Mary Bailey, Head of Play and Young People's Cultural Entitlement

mary.bailey@york.gov.uk

Implications: Equalities, Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Mary Bailey on 01904 551812 or mary.bailey@york.gov.uk

Process: Contact Report Author

Consultees: N/A

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/04/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 04/03/14

Keyword: Be significant in terms of its effects on communities; Housing; Health, well-being and care; Life in the community; People and organisations; Employment, jobs and careers; Budget; Legal; Policy Framework; Environment; Crime & Disorder; Health; Adult Social Care

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Refresh of the Private Sector Housing Strategy

Description: Purpose of Report: The existing 5 year private sector strategy ends in 2013. The report aims to provide an update on its progress and asks members to approve a new 5 year strategy having regard to the new challenges faced by homeowners and the private rented sector within the current national and local policy context.

Members are asked to approve a new 5 year private sector housing strategy.

Wards Affected: All Wards

Report Writer:

Deadline for Report: Before 20/02/14

Lead Member: Cabinet Member for Health, Housing and Adult Social Services

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Ruth Abbott, Paul McCabe

paul.mccabe@york.gov.uk

Implications C&C, Equalities, Financial, Legal, Property

Level of Risk: 09-15 Constant monitoring required

Reason Key: It is significant in terms of its effect on communities

Making Representations: Residents/Private Rented Sector Landlords and letting agents and other stakeholders.

Process: 6 week consultation process starting in Housing week.

Consultees: Stakeholder group/private landlords and residents.

Background Documents: Refresh of the Private Sector Housing Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/03/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 04/03/14

Keyword: Housing; Business and industry; Economics and finance; Employment, jobs and careers; Property

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Get York Building - Delivering Homes & Economic Growth

Description: Purpose of Report: to outline to Members proposals and options for interventions and policy changes over the next 12 months.

Members are asked: to note the content of the report and agree recommendations.

Wards Affected: All Wards

Report Writer: **Deadline for Report:** Before 20/02/14

Lead Member: Cabinet Member for Health, Housing and Adult Social Services, Cabinet Member for Transport Planning & Sustainability

Lead Director: Director of Communities & Neighbourhoods, Director of City & Environmental Services

Contact Details: Steve Waddington, Assistant Director Housing and Public Protection, Michael Slater, Assistant Director Planning and Sustainable Development

steve.waddington@york.gov.uk, michael.slater@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author - Steve Waddington on 01904 554016, steve.waddington@york.gov.uk

Process: Contact Report Author – Steve Waddington on 01904 554016, steve.waddington@york.gov.uk

Consultees:

Background Documents: Get York Building - Delivering Homes & Economic Growth

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/03/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 04/03/14

Keyword: Housing; Business and industry; Economics and finance; Employment, jobs and careers; Property

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Get York Building - 1 Year Update

Description: Purpose of Report: To outline to members the work undertaken as part of the Get York Building programme and its impact.

Wards Affected: Members are asked to: note the content of the report.
All Wards

Report Writer: **Deadline for Report:** Before 20/02/14

Lead Member: Cabinet Member for Health, Housing and Adult Social Services,
Cabinet Member for Transport Planning & Sustainability

Lead Director: Director of Communities & Neighbourhoods, Director of City & Environmental Services

Contact Details: Steve Waddington, Assistant Director Housing and Public Protection

steve.waddington@york.gov.uk

Implications Planning

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author Steve Waddington on 01904 554016 and steve.waddington@york.gov.uk

Process: Contact Report Author Steve Waddington on 01904 554016 and steve.waddington@york.gov.uk

Consultees: Contact Report Author

Background Documents: Ger York Building - 1 Year Update

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/03/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 04/03/14

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: City Centre Retail Offer

Description: Purpose of Report: to consider options that improve the City Centre Parking offer to residents and businesses.

Members are asked: to consider the "Business Case" for changes to parking uses on CYC car parks.

Wards Affected: All Wards

Report Writer: Darren Richardson **Deadline for Report:** Before 20/02/14

Lead Member: Cabinet Leader

Lead Director: Director of City & Environmental Services

Contact Details: Darren Richardson, Director of City and Environmental Services

darren.richardson@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact report author Darren Richardson on tel no. 01904 551330 or email: darren.richardson@york.gov.uk

Process: Please contact report author Darren Richardson on tel no. 01904 551330 or email: darren.richardson@york.gov.uk

Consultees: Please contact report author Darren Richardson on tel no. 01904 551330 or email: darren.richardson@york.gov.uk

Background Documents: City Centre Retail Offer

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/03/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 04/03/14

Keyword: Business and industry

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Y.P.O. Formation of a Limited Company

Description: Purpose of Report: To outline the proposals to establish a Limited Company owned by the thirteen Founder Members of Y.P.O. and managed by the current Y.P.O. Management Team.
Members are asked: To approve the formation of the Limited Company and agree the management arrangements

Wards Affected:

Report Writer:

Deadline for Report: Before 20/02/14

Lead Member: Cabinet Member for Finance, Performance & Customer Service

Lead Director: Director of Customer & Business Support Services

Contact Details: Andrew Docherty, Assistant Director Legal, Governance and ITT

andrew.docherty@york.gov.uk

Implications: Financial, Legal

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Y.P.O. Formation of a Limited Company

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/03/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 04/03/14

Keyword: Be significant in terms of its effects on communities; Health, well-being and care; Leisure and culture; Business and industry; People and organisations; Economics and finance; Information and communication; Employment, jobs and careers; Budget; Legal; Adult Social Care

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Tour De France - 100 days to go

Description: Purpose of Report: To update Cabinet on the arrangements for the staging of the Tour de France, the accompanying Cultural Festival and the local legacy arrangements.

Members are asked to note and agree the arrangements put in place to support the events and the legacy.

Wards Affected: All Wards

Report Writer: **Deadline for Report:** Before 20/02/14

Lead Member: Cabinet Member for Leisure, Culture & Tourism, Cabinet Member for Transport Planning & Sustainability

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Gill Cooper, Head of Culture, Tourism and City Centre, Jo Gilliland, Head of Sport & Active Leisure

gill.cooper@york.gov.uk, jo.gilliland@york.gov.uk

Implications Equalities, Financial, Highways, Legal, M&C

Level of Risk: 09-15 Constant monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact Report Author Gill Cooper on 01904 554671, gill.cooper@york.gov.uk

Process: Contact Report Author Gill Cooper on 01904 554671, gill.cooper@york.gov.uk

Consultees:

Background Documents: Tour De France - 100 days to go

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/03/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 04/03/14

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Cycle Hire Scheme for York - Update & Approval

Description: Purpose of Report: To provide an update as regards the proposed 24 month trial of a city wide public cycle hire scheme within York which received in principle agreement from Cabinet (July 2013) following an initial feasibility report.

The Cabinet Member is asked to approve the presented business case and grant officers authority to award contract(s) and proceed with implementation of the scheme.

This item has been deferred until March 2014 to allow further consideration of the best funding routes in light of the current budget process and Tour de France Legacy Strategy.

Wards Affected: All Wards

Report Writer: Richard Holland **Deadline for Report:** Before 19/02/14

Lead Member: Cabinet Member for Transport Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Richard Holland

Richard.Holland@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact report author Richard Holland for further details. Tel No. 01904 551401 or email richard.holland@york.gov.uk.

Process: Please contact report author Richard Holland for further details. Tel No. 01904 551401 or email richard.holland@york.gov.uk.

Consultees: Please contact report author Richard Holland for further details. Tel No. 01904 551401 or email richard.holland@york.gov.uk.

Background Documents: Cycle Hire Scheme for York - Update & Approval

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/03/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 04/03/14

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Loans & Grants Scrutiny Review Final Report

Description: Purpose of Report: To present the Cabinet with the Final Report arising from the Loans & Grants Scrutiny Review
Members are asked to: Approve the Recommendations arising from the review

Wards Affected: All Wards

Report Writer: Melanie Carr

Deadline for Report: Before 20/02/14

Lead Member: Cabinet Member for Finance, Performance & Customer Service

Lead Director: Director of Customer & Business Support Services

Contact Details: Melanie Carr

melanie.carr@york.gov.uk

Implications Financial,Resources

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Loans & Grants Scrutiny Review Final Report

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/03/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 04/03/14

Keyword: Be significant in terms of its effects on communities;
Business and industry;
Economics and finance;
Employment, jobs and careers; Budget

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Delivering development investment – Stage 2

Description: The purpose of the report is to identify options for facilitating investment to bring forward development of the city's critical growth infrastructure at pace and scale.

Members are asked:

To agree for officers to undertake full options appraisal on the options identified;

To approve work to liaise with investors on the city's behalf along the lines of options identified;

To delegate decision to the Chief Executive and Leader to undertake the necessary internal restructuring of resources to meet the resource needs identified within the report.

Wards Affected: All Wards

Report Writer: Katie Stewart **Deadline for Report:** Before 20/02/14
Lead Member: Cabinet Leader, Cabinet Member for Finance, Performance & Customer Service

Lead Director: Director of City & Environmental Services

Contact Details: Darren Richardson, Director of City and Environmental Services, Katie Stewart, Head of Economic Development

darren.richardson@york.gov.uk, katie.stewart@york.gov.uk

Implications Financial,Resources,Legal,Planning,Property

Level of Risk: 04-08 Regular **Reason Key:** It is significant in terms of monitoring required its effect on communities

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees:

Background Documents: Delivering development investment – Stage 2

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

17/03/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport Planning & Sustainability

Meeting Date: 13/03/14

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: A64 - Memorandum of Understanding

Description: Purpose of Report: To inform the Cabinet Member of the proposed Memorandum of Understanding (MoU) to establish a framework for effective co-operation to enable the development of a long term programme of improvements for the A64 East of York.

The Cabinet Member is asked to sign on behalf of the Council, the Memorandum of Understanding on the A64.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Transport Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Ian Stokes, Team Leader

ian.stokes@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Please contact report author Ian Stokes, tel no. 01904 551429 or email: ian.stokes@york.gov.uk

Process: Please contact report author Ian Stokes, tel no. 01904 551429 or email: ian.stokes@york.gov.uk

Consultees: Please contact report author Ian Stokes, tel no. 01904 551429 or email: ian.stokes@york.gov.uk

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/04/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Environmental Services

Meeting Date: 20/03/14

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Dringhouses Winter Maintenance Petition

Description: Purpose of Report: To address the concerns as stated in the above petition and to offer members options in order for them to make a decision on actions to be taken.

The Cabinet Member is asked to consider the options available and approve the recommendations which follow CYC policies and procedures.

Wards Affected: Dringhouses & Woodthorpe Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Environmental Services

Lead Director: Director of City & Environmental Services

Contact Details: Andy Binner

Andy.Binner@york.gov.uk

Implications Highways

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations: Please contact report author Andy Binner on tel no. 01904 553231 or email: andy.binner@york.gov.uk

Process: Please contact report author Andy Binner on tel no. 01904 553231 or email: andy.binner@york.gov.uk

Consultees: Please contact report author Andy Binner on tel no. 01904 553231 or email: andy.binner@york.gov.uk

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

14/04/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Environmental Services

Meeting Date: 20/03/14

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Annual Highway Maintenance Report

Description: Purpose of Report: To outline the performance of the Highway Maintenance Service throughout 2013-14, it also proposes a programme of highway works for 2014-15.

Cabinet Member is asked to take note of the performance/outcomes of 2013-14 and approve the list of proposed highway works for 2014-15.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Environmental Services

Lead Director: Director of City & Environmental Services

Contact Details: Andy Binner

Andy.Binner@york.gov.uk

Implications: Highways

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations: Please contact report author Andy Binner on tel no. 01904 553231 or email: andy.binner@york.gov.uk

Process: Please contact report author Andy Binner on tel no. 01904 553231 or email: andy.binner@york.gov.uk

Consultees: Please contact report author Andy Binner on tel no. 01904 553231 or email: andy.binner@york.gov.uk

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

14/04/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Education, Children and Young People's Services

Meeting Date: 26/03/14 **Keyword:** Education

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Admissions Arrangements Consultation 2015/16

Description: Purpose of Report: This report seeks the Cabinet Member's approval for the City of York Council co-ordinated schemes and admission policies for the 2015/16 academic year. It also seeks approval of the proposed individual school planned admission numbers for the academic year beginning in September 2015. The report follows a period of consultation from December 2013 to February 2014.

The Cabinet Member will be asked to approve the admission arrangements (admissions policies and planned admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2015.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Education, Children and Young People's Services

Lead Director: Director of Education, Skills & Children's Services

Contact Details: Tom Chamberlain, Office Manager, Education Access and Community Transport Team, Jake Wood, Policy Officer

tom.chamberlain@york.gov.uk, jake.wood@york.gov.uk

Implications Equalities, Legal

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: By email to the report authors.

Process: Between 09/12/13 and 03/02/14 – statutory eight week consultation window.

Consultees: Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches.

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/04/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/04/14

Keyword: Education and skills;
Education

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Safeguarding and Looked After Children - Overview Report

Description: Purpose of Report: To provide an overview of local safeguarding children arrangements.

In a national climate of heightened public awareness and concern about child protection issues the report identifies a significant increase in referrals locally to children's social care. Work to safely address the consequent pressures on these services is described in the context of a programme of continuous improvement. The role and involvement of partner agencies in this process is also considered. The report will include an update on York's Local Safeguarding Children Board developments. The report also provides a commentary on corporate parenting developments and describes progress against the strategy to safely reduce the number of children who need to become looked after in York.

Members will be asked to (i) Endorse the strategy to address the pressures at the front door of children's social care.
(ii) Note the development work to strengthen the Local Safeguarding Children Board.
(iii) Note the progress of the work to safely reduce the Looked After Population in York.

To allow input to the report from the new Chair of York's Local Safeguarding Children Board this item will now be considered at Cabinet in April.

Wards Affected: All Wards

Report Writer: Eoin Rush

Deadline for Report: Before 18/03/14

Lead Member: Cabinet Member for Education, Children and Young People's Services

Lead Director: Director of Education, Skills & Children's Services

Contact Details: Eoin Rush, Assistant Director Children's Specialist Services

eoin.rush@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: By email to the report author.

Process: Through the City of York Safeguarding Children Board
Project Steering Group - safely addressing front line pressures

Consultees: Key partners including colleagues from health, police, schools
and CYC staff

Background Documents: Safeguarding and Looked After Children - Overview
Report

Call-In

If this item is called-in, it will be considered by the 14/04/14
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/04/14

Keyword: Housing

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Review of the Housing Revenue Account Business Plan

Description: Purpose of Report: To review the Housing Revenue Account Business Plan.

Members are asked to approve the changes to the Business Plan.

This item will now be considered at the April Cabinet to allow officers more time to produce the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Health, Housing and Adult Social Services

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Tom Brittain, Housing Operations Manager - City Team

tom.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact Report Author
Tom Brittain, 01904 551262 tom.brittain@york.gov.uk

Process: Contact Report Author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/04/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/04/14

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Refresh of the York Equality Scheme

Description: Purpose of Report: To refresh and update the York Equality Scheme from April 2014 in light of progress with the current scheme and issues arising from new data and from consultation.

Wards Affected: Members are asked to agree the new York Equality Scheme.
All Wards

Report Writer: **Deadline for Report:** Before 20/03/14

Lead Member: Cabinet Member for Crime & Stronger Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications Equalities, Financial, M&C

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author : charlie.croft@york.gov.uk,
01904 551811

Process: Consultation will take place with the Equality Advisory Group and the Fairness and Equalities Board and the report draws on other consultation exercises notably connected with the JSNA.

Consultees:

Background Documents: Refresh of the York Equality Scheme

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/04/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/04/14

Keyword: Education and skills;
Education

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Safeguarding and Looked After Children – Overview Report

Description: Purpose of Report: To provide an overview of local safeguarding children arrangements.

In a national climate of heightened public awareness and concern about child protection issues the report identifies a significant increase in referrals locally to childrens social care. Work to safely address the consequent pressures on these services is described in the context of a programme of continuous improvement. The role and involvement of partner agencies in this process is also considered. The report will include an update on York's Local Safeguarding Children Board developments. The report also provides a commentary on corporate parenting developments and describes progress against the strategy to safely reduce the number of children who need to become looked after in York.

Members will be asked to:

- endorse the strategy to address the pressures at the front door of childrens social care
- note the development work to strengthen the Local Safeguarding Children Board
- note the progress of the work to safely reduce the Looked After Population in York

Wards Affected: All Wards

Report Writer: Eoin Rush

Deadline for Report: Before 20/03/14

Lead Member: Cabinet Member for Education, Children and Young People's Services

Lead Director: Director of Education, Skills & Children's Services

Contact Details: Eoin Rush, Assistant Director Children's Specialist Services

eoin.rush@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations: By email, to the report author eoin.rush@york.gov.uk

Process: Through the City of York Safeguarding Children Board
Project Steering Group – Safely addressing front line pressures

Consultees: Key partners including colleagues from Health, Police, Schools and CYC Staff

Background Documents: Safeguarding and Looked After Children – Overview Report

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/04/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/04/14

Keyword: Education and skills;
Education

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: School Improvement Report

Description: Purpose of Report: To focus on the impact of actions to secure more good and outstanding Ofsted judgements and to improve outcomes in primary schools. The paper will seek cabinet endorsement of the School Improvement Strategy and will present models related to the future structure of school improvement arrangements.

Members will be asked to endorse the School Improvement Strategy.

Wards Affected: All Wards

Report Writer: Maxine Squire

Deadline for Report: Before 20/03/14

Lead Member: Cabinet Member for Education, Children and Young People's Services

Lead Director: Director of Education, Skills & Children's Services

Contact Details: Maxine Squire, Principal Adviser Standards and Quality
Tel: 1904 553007
maxine.squire@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations: By email, to the report author,
maxine.squire@york.gov.uk

Process: Through the York Education Partnership Board, cluster meetings and the Director's Briefings for headteachers and chairs of governors in January 2014.

Consultees: Headteachers and chairs of governors

Background Documents: School Improvement Report

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/04/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport Planning & Sustainability

Meeting Date: 10/04/14

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Footstreets Experimental Traffic Regulation Order Objections 2014

Description: Purpose of Report: To consider the objections made during the first 12 months of the City Centre Footstreets Experimental Traffic Regulation Order.

The Cabinet Member is asked to consider the objections and the introduction of the experimental measures on a permanent basis. This decision will be taken at a public decision session on 10 April 2014.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Transport Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Alistair Briggs, Traffic Engineer, City Strategy

alistair.briggs@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Please contact report author Alistair Briggs; tel no. 01904 551368 or email: alistair.briggs@york.gov.uk

Process: Please contact report author Alistair Briggs; tel no. 01904 551368 or email: alistair.briggs@york.gov.uk

Consultees: Please contact report author Alistair Briggs; tel no. 01904 551368 or email: alistair.briggs@york.gov.uk

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/05/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport Planning & Sustainability

Meeting Date: 10/04/14

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: 2014/15 City and Environmental Services (CES) Capital Programme Budget Report

Description: Purpose of the report: To set out the proposed 2014/15 programme of works to be delivered using the City and Environmental Services Capital Programme budget.

The Cabinet Member is asked to approve the proposed programme of schemes to be delivered in 2014/15.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Transport Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: David Carter

david.carter@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations: Please contact report author David Carter, email: david.carter@york.gov.uk or 01904 551414

Process: Please contact report author David Carter, email: david.carter@york.gov.uk or 01904 551414

Consultees: Please contact report author David Carter, email: david.carter@york.gov.uk or 01904 551414

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/05/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/05/14

Keyword: Be significant in terms of its effects on communities;
Crime & Disorder

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Late Night Levy

Description: Purpose of Report: To inform Cabinet of a recent consultation carried out in relation to a proposal to introduce a late night levy within the authority area.

Members are asked to consider the report and findings of the consultation and recommend to Full Council if they believe the late night levy should be introduced within the authority area.

This report will now be taken to Cabinet in March in order to allow for further consultation and consideration of options.

To allow the incorporation of current scrutiny reviews and research on York After Five this report will now be considered at Cabinet in May.

This report has been withdrawn from the Forward Plan as it is being incorporated into another report which will come forward in due course.

Wards Affected: All Wards

Report Writer:

Deadline for Report: Before 22/04/14

Lead Member: Cabinet Member for Crime & Stronger Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Lesley Cooke
lesley.cooke@york.gov.uk

Implications C&C

Level of Risk: 01-03 Acceptable

Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees:

Background Documents: Late Night Levy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/05/14